



**Ohio Historical Society**  
 State Archives of Ohio  
 Local Government Records Program  
 800 E. 17<sup>th</sup> Avenue  
 Columbus, Ohio 43211-2497

APR 22 2021

STATE AND LOCAL  
 GOVERNMENT RECORDS

**RECORDS RETENTION SCHEDULE (RC-2)**

See instructions before completing this form.

**Section A: Local Government Unit**

Trumbull County Auditors Amending 2019 RC2 FR-05

(local government entity)

(unit)

Lara Suparak (signature of responsible official)      Lara Suparak (name)      Deputy Auditor (title)      11-6-2019 (date)      04/21/2021

**Section B: Records Commission**

Trumbull County Records Commission 330-675-2518 (Lynn Wallace-Smith)

Records Commission

(telephone number)

160 High St NW Warren, OHIO 44481 Trumbull

(address) (city) (zip code) (county)

rswallac@co.trumbull.oh.us

To have this form returned to the Records Commission electronically, include an email address: \_\_\_\_\_

I hereby certify that our records commission met in an open meeting, as required by Section 121.22 ORC, and approved the schedules listed on this form and any continuation sheets. I further certify that our commission will make every effort to prevent these records series from being destroyed, transferred, or otherwise disposed of in violation of these schedules and that no record will be knowingly disposed of which pertains to any pending legal case, claim, action or request. This action is reflected in the minutes kept by this commission.

Shelley A. Godfrey  
 Records Commission Chair Signature

4/21/2021  
 Date

**Section C: Ohio Historical Society - State Archives**

Local Government Records Archivist 5/10/2021  
 Signature Title Date

**Section D: Auditor of State**

Signature Date

**Please Note: The State Archives retains RC-2 forms permanently.  
 It is strongly recommended that the Records Commission retain a permanent copy of this form**



**Section E: Records Retention Schedule**

(local government entity)

(unit)

(1) Schedule Number	(2) Record Title and Description	(3) Retention Period	(4) Media Type	(5) For use by Auditor of State or OHS-LGRP	(6) RC-3 Required by OHS- LGRP
FR-05	AMENDING SCHEDULE FR-05 FROM				<input type="checkbox"/>
FR-05	BOND REGISTERS: Registers of all bonds issued	7 YEARS	PAPER		<input type="checkbox"/>
FR-05	AMENDING SCHEDULE FR-05 TO:				<input type="checkbox"/>
FR-05	BOND REGISTERS; REGISTERS OF ALL BONDS ISSUED	PERMANENT	PAPER/ MICROFILM		<input checked="" type="checkbox"/>
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